

Dobbs Ferry UFSD- Payroll Schedule

2025-2026

TIMESHEETS

Paycheck Date	Payroll #	Last Date for Employees to enter time in Wincap Web	Time Period Covered	Deadline for Supervisors approval of timesheets	NOTES
07/15/25	1	06/30/25	06/16/25 to 6/30/25	07/01/25	12 Month Staff Only
07/31/25	2	07/15/25	07/01/25 to 7/15/25	07/16/25	
08/15/25	3	07/31/25	07/16/25 to 7/31/25	08/04/25	
08/29/25	4	08/15/25	08/01/25 to 8/15/25	08/19/25	
09/15/25	5	08/31/25	08/16/25 to 8/31/25	09/03/25	1st Pay for 10 month/Benefit Deductions Start
09/30/25	6	09/15/25	09/01/25 to 9/15/25	09/17/25	
10/15/25	7	09/30/25	09/16/25 to 9/30/25	10/03/25	
10/31/25	8	10/15/25	10/01/25 to 10/15/25	10/17/25	Audit Pay(No Direct Deposit) / Vote Cope Deduction
11/14/25	9	10/31/25	10/16/25 to 10/31/25	11/04/25	DFUT & DFAA Dues start
11/28/25	10	11/15/25	11/01/25 to 11/15/25	11/18/25	
12/15/25	11	11/30/25	11/16/25 to 11/30/25	12/02/25	
12/31/25	12	12/15/25	12/01/25 to 12/15/25	12/17/25	Health Insurance Waiver payment/ Stipends Fall
01/15/26	13	12/31/25	12/16/25 to 12/31/25	01/06/26	
01/30/26	14	01/15/26	01/01/26 to 1/15/26	01/20/26	
02/13/26	15	01/31/26	01/16/26 to 1/31/26	02/03/26	
02/27/26	16	02/15/26	02/01/26 to 2/15/26	02/13/26	Facilities supervisor approval by 2/16/25
03/13/26	17	02/28/26	02/16/26 to 2/28/26	03/03/26	Stipend Spring
03/31/26	18	03/15/26	03/01/26 to 3/15/26	03/17/26	
04/15/26	19	03/31/26	03/16/26 to 3/31/26	04/07/26	
04/30/26	20	04/15/26	04/01/26 to 4/15/26	04/17/26	
05/15/26	21	04/30/26	04/16/26 to 4/30/26	05/04/26	
05/29/26	22	05/15/26	05/01/26 to 5/15/26	05/19/26	
06/15/26	23	05/31/26	05/16/26 to 5/31/26	06/01/26	
06/30/26	24	06/15/26	06/01/26 to 6/15/26	06/17/26	Health Insurance Waiver payment/ Stipends
06/30/26	Big Pay				10 Month Staff Only